

Template for Detailed Project Report (DPR) for Creation of a University by conversion of colleges in a cluster

Section 1: Preamble

- A. Introduction:
- B. Proposed Name of the University:
- C. Name of the Lead college:
- D. Justification for clustering the colleges into a University:
- E. Details of participating colleges:

Sl. No.	Participating Colleges	Complete Address	Year of establishment	Whether Govt/ Govt. Aided	Distance from Lead College (in kms)	Accreditation status (grade and Cycle)	CPE Status
1.							
2.							
3.							
4.							
5.							

- F. Overall Educational Scenario in the State and District(s) where proposed cluster university is located

Sl.No.	Colleges			Universities			
	Total No.	No of Govt/aided Colleges	Enrolment	Total No.	No of State Universities	Enrolment	No of affiliated colleges
State							
District 1							
District 2							

Section 2: Vision and Mission:

- A. Vision of the proposed University
- B. Mission and broad objectives of the participating colleges and alignment with the objectives of RUSA.

Section 3: Land Details:

S. No.	College Name	Existing Land (in acres)	Additional Land if Required (in acres)	Total (in acres)
1.				
2.				
3.				
4.				
5.				
Total				

A. Land ownership & other details (listed below) are required even for existing land, not just additional. Some colleges might be functioning from leased property.

B. If additional land is required, then please provide:

1. Land ownership certificate from competent authority for proposed additional land requirement, if any:
2. Non-Encumbrance Certificate
3. Location of land (Mega/Metro/Other):
4. Map of the land duly signed by competent authority:
5. Declaration that additional land is offered by the State Govt. free of cost and not included as a part of RUSA estimate:

C. Existing Buildings in proposed campus

Sl. No	Description of Building (s)	Location (name of college)	Total Area (sq. m)	Remarks

D. Renovation/ Modernization of existing buildings proposed:

Sl. No	Description of Building (s)	Location (name of college)	Renovation/ modernisation proposed	Proposed Area Sq. m	Proposed Cost (Rupees in lakhs)		Justification
					Rate Per Sq.M	Total Cost	

E. New Buildings proposed:

Sl. No	Description of Building (s)	Location (name of college)	Proposed Area Sq. m	Total Area Sq. m	Purpose	Justification

F. Equipment

Sl. No	Name of the equipment	Quantity	Cost per Unit	Total Cost	Justification

Section 4: University Act and Jurisdiction:

- A. Timeline to enact the legislation for the new university:
- B. Jurisdiction of the University
- C. Adherence to provisions of State Public Universities Act or commit to new act (if separate acts guides the functioning of institutions)

Section 5: Details of Governance Structure of University:

Governance Structure: This new section needs to adequately explain the role of Govt—State or/and Centre. Especially the appointment of Chancellor, Vice—Chancellor, or any other designation that would be the de-factor authority. An aided institution generally would like to retain/ increase its control upon conversion to university, which may also prevail in some cases. In which case, Govt. role may become redundant or just advisory/ participative, leading to privatising a previously Govt. / Govt. aided institution. This section needs to explain the proposed governance structure **(as furnished in the SHEP and based on which it is recommended to the PAB) and the State Govt.'s consent to the same, including approval/ no objection of its Law Dept.**

- A. Proposed Board of Governors
- B. Organizational Structure and Chart for day to day Operations and Management
- C. Role and Responsibilities of Key Senior Positions
- D. Details of Internal Governance Structure:
 - 1. Academic Council
 - 2. Board of Studies
 - 3. Research Council
 - 4. Finance Committee
 - 5. Others (If any)
- E. Timeline to enact the legislation for the new university:

(Please attach additional sheets if necessary)

Section 6: Academic and Administrative Details:

A. Academic Divisions and programmes

Programs/ Courses	Existing Programs	Proposed Programs	Existing Enrolment	Targeted Enrolment (5 yr window)	Proposed Schools
UG					
PG					
PG+					

B. Admission policy for the proposed University:

1. Eligibility criteria:
2. Mode of Selection:
3. Reservations:
4. % of hostel seats reserved for Socially and economically weaker sections:
5. Scholarships and stipends including fee concessions etc. proposed:

C. Details of Teaching Staff

1. Student-teacher ratio (existing & proposed)
 - a. Existing
 - b. Proposed
 - c. Proposed by date
2. Positions filled with regular incumbents - Professor/Associate Professor/Asst. Professor wise and Department wise, college wise

Teaching staff	Positions sanctioned	Positions filled with regular incumbents	GAP	Recruitment strategy
Professor				
Associate Professor				
Asst. Professor				

Total				
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3. Additional posts to be created to achieve ideal Student Teacher Ratio and man the proposed Academic Departments/Centres /Schools

Teaching staff	Additional Posts	To be filled by
Professor		
Associate Professor		
Asst. Professor		

D. Details of Non-Teaching Staff

1. Teaching to non teaching staff ratio (existing & proposed)

- a. Existing
- b. Proposed
- c. Proposed by date

2. Non-Teaching staff positions sanctioned and occupied - category wise :

Non-teaching staff	Positions sanctioned	Positions filled with regular incumbents	GAP	Recruitment strategy
Administrative				
Technical				
Others				
Total				

3. Additional posts to be created to achieve ideal Teaching to Non-Teaching staff Ratio:

Non-teaching	Additional	To be filled by

staff	Posts	
Administrative		
Technical		

E. Proposed Outcomes –

1. In terms of Better Employability (Output in terms of Inter disciplinary and cross disciplinary learning)
2. Quality gains (Output in terms of Governance, Faculty (ratio), Academic reforms, Autonomy)
3. Better research yields (Output in terms of, Publications, PhDs, M Phils, Investment)
4. Output in terms of Access, Excellence and Equity

Section 7: Physical and Financial Details of Proposed University

(Please note that all figures are for the entire cluster university and cover all colleges in the proposal. Separate estimates for each participating college must be provided in the format given below. The total space and financial requirements must add up to the minimum requirements stated in the tables below)

A. Physical estimates for civil works (including equipment, fixtures and furniture):

S. No	Item	Minimum Area Requirement (SM)			State's Proposal Area (SM)		
		Tier 1	Tier 2	Hilly	2014-15	2015-16	2016-17
1	Administrative Area and Common Facilities	2000	2000	1000			
2	School of Sciences	1085	1200	1000			
3	School of Social Sciences	800	1050	750			
4	School of Engineering, Technology & Computer Technology	1200	1400	1000			
5	School of Teacher Education	750	850	590			
6	School of Humanities & Liberal Arts	800	1050	750			
7	Classrooms (Common)	5000	5000	3000			
8	Central Library along with Computer Centre/ e-resource centre	2000	2000	2000			
9	Auditorium	1000	1000	1000			
10	Canteen/ Cafeteria/ Toilet blocks/	750	750	500			

	Miscellaneous					
	Total	15385	16300	11590		
11	Hostel	1400	1400	1000		
	Grand Total	19385	20300	12590		

B. Financial estimates for construction works (including furniture & fixture, equipment):

S. No	Item	Minimum Financial Requirement (In Rs. Lakhs)			State's Proposal (Rs. in Lakhs)		
		Tier 1 (@ Rs. 33371 per SM)	Tier 2 (@ Rs. 31622 per SM)	Hilly (@ Rs. 44650 per SM)	2014-15	2015-16	2016-17
1	Administrative Area and Common Facilities	667.42	632.44	446.5			
2	School of Sciences	362.07	379.46	446.5			
3	School of Social Sciences	266.96	332.03	334.87			
4	School of Engineering, Technology & Computer Technology	400.45	442.7	446.5			
5	School of Teacher Education	250.28	268.78	263.43			
6	School of Humanities & Liberal Arts	266.96	332.03	334.87			
7	Classrooms (Common)	1668.5 5	1581.1	1339.5			
8	Central Library along with Computer Centre/ e-resource centre	667.42	632.44	893			
9	Auditorium	333.71	316.22	446.5			
10	Canteen/ Cafeteria/ Toilet blocks/ Miscellaneous	250.28	237.16	223.25			
	Total	5134.1	5154.3 6	5174.9 2			
		(@ Rs. 26096 per SM)	(@ Rs. 24722 per SM)	(@ Rs. 32581 per SM)			
11	Hostel	365.34	346.1	325.81			
	Grand Total	5499.4 4	5500.4 6	5500.7 3			

Note:

- a. Please enclose all relevant documents to support the DPR, architectural blueprints and elevation drawings etc. for the proposed university
- b. Maximum Central Grant will be limited to Rs. 49.5 crores or 90% (whichever is less) for Special Category States and Rs35.75 crores or 65% (whichever is less) for Others.
- c. State must commit to bear the excess expenditure over and above the central share and provide this commitment in the form of a declaration.

Section 8: Conversion Plan for conversion of colleges into a cluster University

A. Timeline for Physical Infrastructure Development

Phase	Item	Financial Target (as a % of approved cost)		Physical Target (appropriate unit)	
		Start Date	End Date	Start Date	End Date
	Administrative Area and Common Facilities				
	School of Sciences				
	School of Social Sciences				
	School of Engineering, Technology & Computer Technology				
	School of Teacher Education				
	School of Humanities & Liberal Arts				
	Classrooms (Common)				
	Central Library along with Computer Centre/ e-resource centre				
	Auditorium				
	Canteen/ Cafeteria/ Toilet blocks/ Miscellaneous				
	Hostel				

(Please arrange selected items in Col.2 phase wise)

B. Timeline for Academic and Administrative Action

Item	Start Date	End Date
Constitution of BoG		
Constitution of Academic Council		
Constitution of Board of Studies		
Constitution of Research Council		
Constitution of Finance Committee		
Others		
Introduction of new courses & Programmes (create rows below for each)	UG	
	PG	
	PG+	
Creation of new	Departments	
	Centres	
	Schools	
Recruitment (to achieve target ratios)	Teaching Staff	
	Non – Teaching Staff	
Enrolment (to achieve targets)	UG	
	PG	
	PG+	

Please indicate phases/milestones between start and end dates for items as deemed appropriate

Section 9: Overall Action Plan for Implementation with Timelines

A. Activity Chart:

Start Year	Activity	Year of Completion

The Activity Chart should be prepared linking it to all the activities proposed under relevant chapters.

Section 10: Commitments:

The State must commit to the following when proposing the new university

A. A new Act should be created

- B. Adequate hostels and toilets for girls
- C. Follow the state reservation policy
- D. The university should not affiliate more than 100 colleges as per UGC norms
- E. Buildings to be disabled friendly and also ensure special facilities/equipment for the disabled
- F. Adequate per student provisions for classrooms, library and laboratory facilities
- G. Inclusion of ICT in teaching-learning processes and provision of internet access to all students
- H. Implementation of all academic, examination and governance reforms
- I. Aim to Achieve the Student teacher ratio of 1:15 (**within a time frame of, say, three years of commencement**).
- J. Aim to Achieve the Teaching to Non-Teaching ratio of 1:1.1 (**within a time frame of, say, three years of commencement**).
- K. Bear the recurring expenditures of the university
- L. Commit to rigorous evaluation on the indicators under the Institutional plan template with greater weight age on "Quality and research Index"
- M. Commit to provide inter disciplinary and trans disciplinary programmes
- N. Commit to bear any expenditure for the proposed university exceeding the grants received through RUSA and other central agencies
- O. Any dispute arising from this conversion must be handled by the state. RUSA will not be a party to any dispute and RUSA grants will not be utilized to defray Legal or any other expenses related to such disputes. **In case of any legal issue leading to delay in the progress, the Ministry has the right to adjust the Central grants sunk into the project, in the manner it deems appropriate.**

Note Again:

- a. **Please enclose all relevant documents to support the DPR, architectural blueprints and elevation drawings etc. for the proposed university**
- b. **Maximum Central Grant will be limited to Rs. 49.5 crores or 90% (whichever is less) for Special Category States and Rs35.75 crores or 65% (whichever is less) for Others.**
- c. **State must commit to bear the excess expenditure over and above the central share and provide this commitment in the form of a declaration.**
