

**OFFICE OF THE STATE PROJECT DIRECTOR  
RASTRITIA UCHCHATAR SIKSHA ABHIYAN, ASSAM  
KAHILIPARA, GUWAHATI-19**

No.ASHEC(RUSA)/47/2016/210

Dated Guwahati the 7/12/....., 2016

From : **The State Project Director**  
Assam State Higher Education Council, RUSA (Assam)  
Kahilipara, Guwahati – 19  
&  
Secretary to the Govt of Assam, Higher Education Department  
Dispur, Guwahati-6

To : The Principal,  
.....College

Sub : **Infrastructure Grants to 3 (Three) Colleges of Assam under Rashtriya Uchchatar Siksha Abhiyan (RUSA) – SECOND INSTALMENT.**

Sir,

I am pleased to release an amount of Rs. 87,50,000/- (Rupees Eighty Seven lakh fifty thousand Only) each (Rs. 78,75,000/- as central share and Rs. 8,75,000/- as state share) to the following 3 colleges (2 Provincialised Colleges and 1 Engineering Colleges) for construction of new facilities, renovation/upgradation of existing facilities and new equipments as per the approved list of schemes as the Second Instalment as approved by the Govt. of India under RUSA and out of the amount released by the Govt. of Assam.

Sl. No.	Name of the College	Amount in Rs. crore		
		Central share	State share	Total
1	N.C. College	0.7875	0.0875	0.8750
2	Bineswar Brahma Engineering College	0.7875	0.0875	0.8750
3	S.S. College	0.7875	0.0875	0.8750
<b>Total</b>		<b>2.3625</b>	<b>0.2625</b>	<b>2.625</b>

The college authority shall implement the schemes/projects as per the guidelines issued by the ASHEC and subject to the following conditions:

1. The institution shall carry out the project strictly in accordance with the financial and physical norms as approved by the RUSA, MHRD, Government of India and follow the guidelines issued by the Executive Council, ASHEC.
2. Approval of estimate before implementation of the Civil Works from designated Technical Authority of RUSA and for procurement of materials approval from State Project Director, ASHEC (RUSA), Kahilipara, Guwahati – 19, before procurement are to be obtained.
3. Technical Sanction (TS) of the civil works is to be obtained from the competent authority, as per APWD code before implementation of the works.

4. All tenders, NIQ are to be invited as per Assam Financial Rules with wide publicity.
5. Cash book, stock register, Asset register are to be maintained properly in Government prescribed format and vouchers are to be maintained properly.
6. Bills are to be prepared in Government prescribed format and all taxes like VAT, Forest Royalty, Labour Cess, VAT on Forest Royalty and Income Tax on Forest Royalty. are to be deducted at source and to be deposited in the proper Government Head of Account on the same day of payment.
7. Measurement Book (MB) pertaining to construction works are to be recorded by the designated and competent authority.
8. All accounts of the activities are to be maintained in the accounting formats prescribed under the financial rules and extant orders of the State (Assam).
9. All tenders, NIQs shall be uploaded in the college website.
10. All expenditures are to be made through the PFMS only.
11. Copies of the tenders, NIQs, work orders issued in respect of this grant shall be furnished to the SPD.
12. The institution shall furnish photographs of renovation/upgradation projects before the commencement, in the intermediate stage and after the completion of the projects.
13. The institutions shall upload pictures in the Bhuvan App from time to time.
14. The institution shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.
15. The Utilization Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the State Project Directorate, RUSA, Assam immediately after utilization.
16. No funds shall be kept in the form of a Fixed Deposit or any other investments of any nature other than the savings bank account. Moreover, savings accounts should be simple savings bank accounts and not smart savings bank accounts.
17. The management structure at the institutional level, i.e., the Governing Body (GB), the Board of Governors (BoG) or the Executive Council (as the case may be) will monitor the progress of institutional projects on a regular basis and shall provide guidance for improving the performance of the institutions in project implementation.
18. The Project Monitoring Unit as notified earlier vide sanctioned letter no. PMA(H)86/2015/Pt./32 will perform the following roles:
  - a. Procurement of goods, implementation of works and providing services
  - b. Financial management and performance audit.
  - c. Implementation of faculty and staff development programs
  - d. Periodically update the MIS, as and when it is ready.
19. State governments shall regularly monitor and evaluate the progress of institutions.

20. The Project Appraisal Board (PAB) at the national level in MHRD will review the project annually.
21. Monitoring will be based on action plans prepared by each project institution and achievements made with respect to a set of norms, which are defined in the Institutional Development Plans. It will focus on implementation of reforms by institutions, achievements in project activities under different components, procurement of resources and services, utilization of financial allocations and achievements in faculty and staff development and management development activities.

Yours faithfully

  
**The State Project Director**

Assam State Higher Education Council, RUSA (Assam)  
Kahilipara, Guwahati – 19

&

Secretary to the Govt of Assam, Higher Education Department  
Dispur, Guwahati-6

**Memo No. ASHEC(RUSA)/47/2016/**

**Dated Guwahati the ..... , 2016**

Copy forwarded for information and necessary action to:

1. PS to the Principal Secretary (Education) to the Govt of Assam for kind information of the Principal Secretary (Education).
2. PS to the Commissioner and Secretary (HE) to the Govt of Assam for kind information of the Commissioner and Secretary (HE).
3. Suman Shukla, RUSA consultant for Assam, RRC, New Delhi for information.
4. The Director of Higher Education, Assam for kind information.
5. Head, TSG, RUSA, Assam for kind information.

By order, etc.,

  
**The State Project Director**

Assam State Higher Education Council, RUSA (Assam)  
Kahilipara, Guwahati - 19

&

Secretary to the Govt of Assam, Higher Education Department  
Dispur, Guwahati-6